

# How to create an account on the European School Education Platform and join eTwinning

A step by step guide for student teachers



# 1

Open the URL

<https://school-education.ec.europa.eu>.

In the upper right corner, click on „Create account“.

The screenshot shows the homepage of the European School Education Platform. At the top, there is a navigation bar with the European Commission logo, language options (EN English), a Login button, and a 'Create account' button which is circled in red. Below the navigation bar is a dark blue header with menu items: Home, About, Insights, Development, Recognition, Networking, and eTwinning. A search bar is also present. The main content area features a large blue banner with abstract geometric shapes. Below this is a light blue box with the following text: 'Welcome to the European School Education Platform, the new home of eTwinning. This first version of the platform provides eTwinners with the main services to find partners and develop projects. Additional features, including the full content of the School Education Gateway, will be available in the coming months. In the meantime, [School Education Gateway](#) remains temporarily online. Read the [Questions and Answers Section](#) to see how this affects you.' An orange 'Register' button is located on the right side of this box. At the bottom, there is a dark blue footer with a background image of a person looking at a sunset over mountains. On the right side of the footer, it displays '735.729 people registered' in orange and white text.

# 2

You will firstly be asked whether you already have an “EU Login” (with your personal e-mail address).

If not, choose “Create EU Login” and follow the steps as described here.

If you already do have an EU Login, skip to step 10.

The screenshot shows the European Commission website with a registration modal window open. The modal is titled "Register" and contains the following text:

To get started please choose one of the registration options below:

**Important**  
Do you have an existing **eTwinning** and/or a **School Education Gateway** account?  
If **yes**, please check the email address listed in your eTwinning or on School Education Gateway profile. (In case you have an account on both platforms, please check your eTwinning account.)  
In order to keep all the activities and projects carried out in the past, please make sure that the same email address set in your EU Login account is the same as the email address set in your eTwinning or School Education Gateway account.  
If you don't know how to check the email address of your eTwinning or School Education Gateway account, please [check this article](#).

At the bottom of the modal, there are two buttons: "Register on this platform with EU Login" and "Create EU Login".

In the background, the website header includes the European Commission logo, language options (EN English), and user options (Login, Create account). The navigation menu includes Home, About, Insights, Development, Recognition, Networking, and eTwinning. A search bar is also visible.

Below the modal, a "Welcome to the E" section is partially visible, along with a "735.743 people registered" statistic.

# 3

You will be re-directed to the European registration service “EU Login”. Creating an account here will enable you to use various platforms of the European Commission – for example [Europass](#) (for creating a CV or digital credentials) or the [European Youth Portal](#) (information for young people on learning, working and volunteering opportunities).

The screenshot shows a web browser window with the URL <https://ecas.ec.europa.eu/cas/eim/external/register.cgi?service=https%3A//school-education.ec.europa.eu/ro>. A yellow banner at the top states "This website uses cookies. [Click here to learn more.](#)" with a "Close this message" button. The page header includes "EU Login" with the tagline "One account, many EU services" and a language selector set to "English (en)". Navigation links for "Create an account" and "Login" are present in the top right.

The main content area features a "Create an account" heading and a registration form with the following fields:

- [Help for external users](#)
- First name**: A text input field with a yellow border.
- Last name**: A text input field.
- E-mail**: A text input field.
- Confirm e-mail**: A text input field.
- E-mail language**: A dropdown menu currently showing "English (en)".

Below the form, there is a checkbox with the text: "By checking this box, you acknowledge that you have read and understood the [privacy statement](#)".

At the bottom of the form are two buttons: "Create an account" (in blue) and "Cancel" (in grey).

# 4

Fill out your name and e-mail address.

The field “E-mail language” determines in which language the “EU Login” service communicates with you. The default is English, but you may choose any of the offered languages.

Check out the privacy statement, check the box and click “Create an account”.

Create an account

https://ecas.ec.europa.eu/cas/eim/external/register.cgi?service=https%3A//school-education.ec.europa.eu/ro

This website uses cookies. [Click here to learn more.](#) [Close this message](#) X

**EU Login**  
One account, many EU services

English (en)

[Create an account](#) **Login**

## Create an account

[Help for external users](#)

**First name**  
eTwinning-Student

**Last name**  
Austria

**E-mail**  
etwinat.student@gmail.com

**Confirm e-mail**  
etwinat.student@gmail.com

**E-mail language**  
English (en)

By checking this box, you acknowledge that you have read and understood the [privacy statement](#)

**Create an account** Cancel

5

Give it a minute...



Create an account

https://ecas.ec.europa.eu/cas/eim/external/register.cgi?service=https%3A//school-education.ec.europa.eu/ro

This website uses cookies. [Click here to learn more.](#) Close this message X

# EU Login

One account, many EU services

English (en)

[Create an account](#) [Login](#)

## Create an account

[Help for external users](#)

First name

Last name

E-mail

Confirm e-mail

E-mail language

By checking this box, you acknowledge that you have read and understood the [privacy statement](#)

[Create an account](#) [Cancel](#)

Please wait...

We are securing your request. This can take up to 60 seconds.

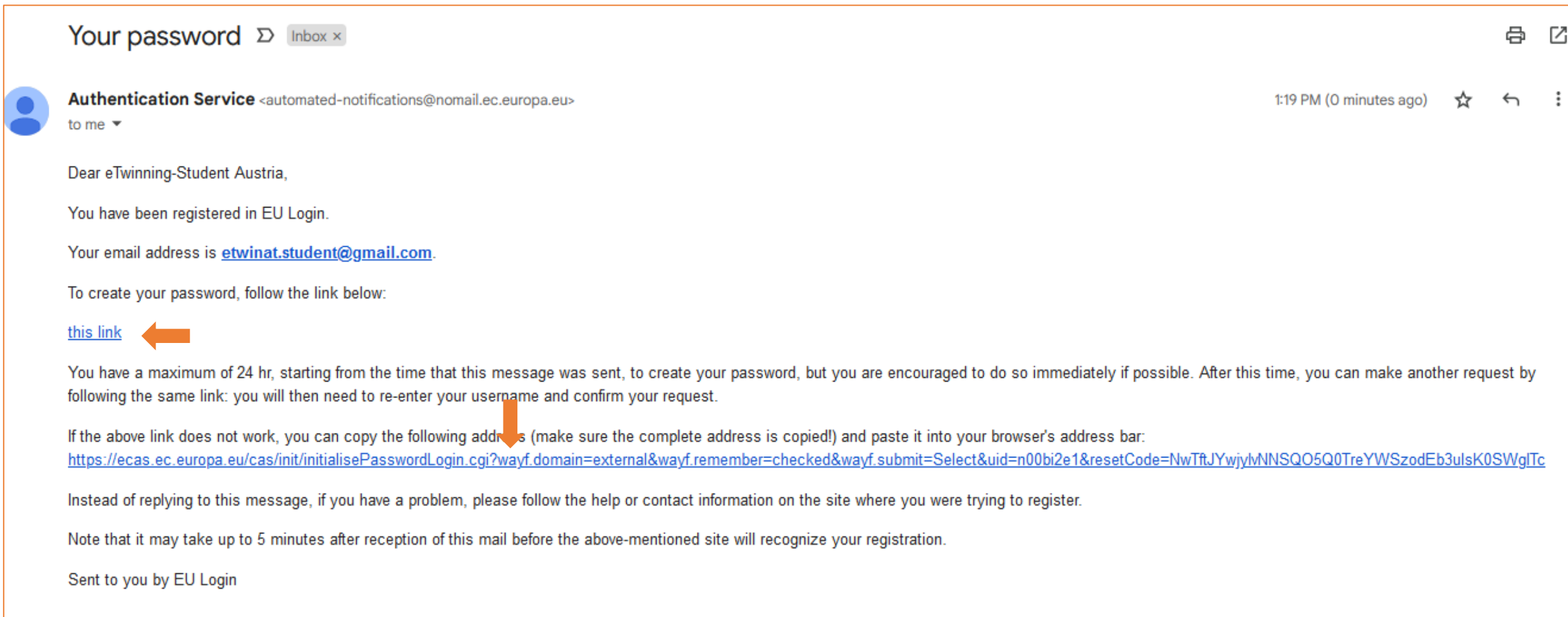
# 6

Once your request has been processed, the EU Login will send you an e-mail. They warn that this may take up to an hour (in our experience, it's pretty immediate).

The screenshot shows a web browser window with the URL [https://ecas.ec.europa.eu/cas/eim/external/register.cgi;\\_\\_Secure-ECAS\\_SESSIONID=7ey-KseXJypGxTcrV--Mq9HliWVRoSQQzY\\_0mjlJLxYdampAPZ8RfPD8RX13RJIQYA4!112999224](https://ecas.ec.europa.eu/cas/eim/external/register.cgi;__Secure-ECAS_SESSIONID=7ey-KseXJypGxTcrV--Mq9HliWVRoSQQzY_0mjlJLxYdampAPZ8RfPD8RX13RJIQYA4!112999224). A yellow banner at the top states "This website uses cookies. [Click here to learn more.](#)" with a "Close this message" button. The page header includes "EU Login" with the tagline "One account, many EU services" and a language selector set to "English (en)". On the right, there are links for "New password" and a blue "Login" button. The main content area features the heading "Create an account" and a white box with the message: "Thank you for registering, you will receive an e-mail allowing you to complete the registration process." The footer contains navigation links: "About EU Login", "Cookies", "Privacy Statement", "Contact", and "Help". It also includes the European Union logo, "EU institutions" link, the text "9.5.5-dn2p | 366 ms", and the "Powered by European Commission" logo.

# 7

Check your e-mail and click on the link in this e-mail to confirm your address and create your password.







Create the password for your account.

Don't forget to observe the rules for this password:

- At least 10 characters
- At least 3 of the 4 character groups

New password

English (en)

New password Login

## New password

Please choose your new password.

n00bi2e1  
(External)

New password

Confirm new password

Submit

Passwords cannot include your username and must contain at least 10 characters chosen from at least three of the following four character groups (white space permitted):

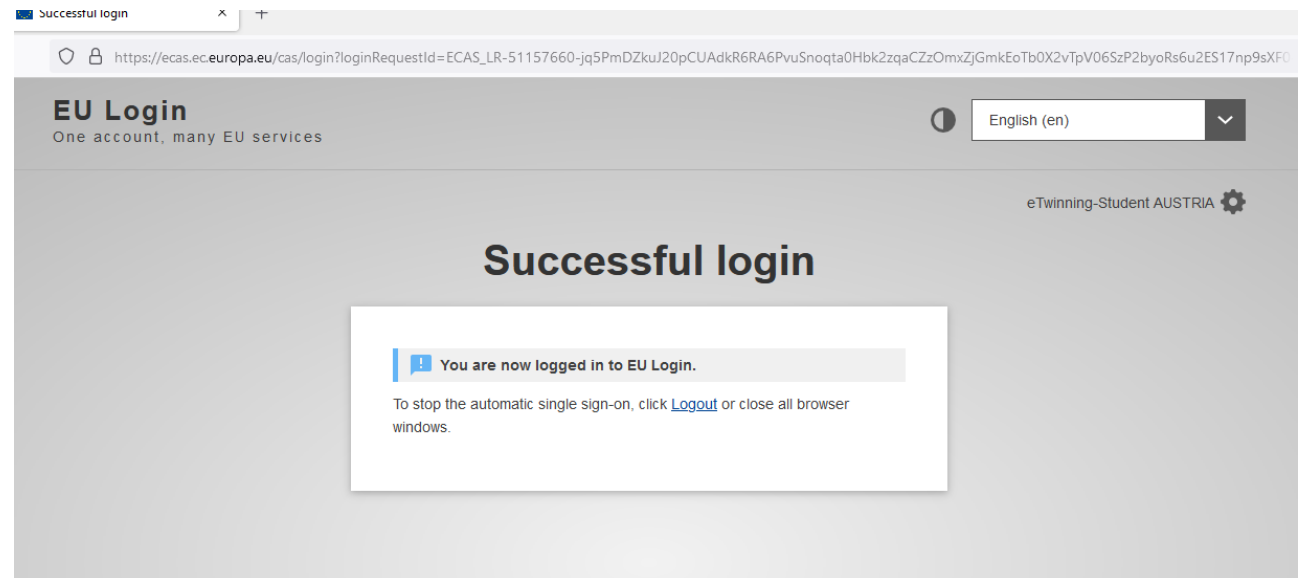
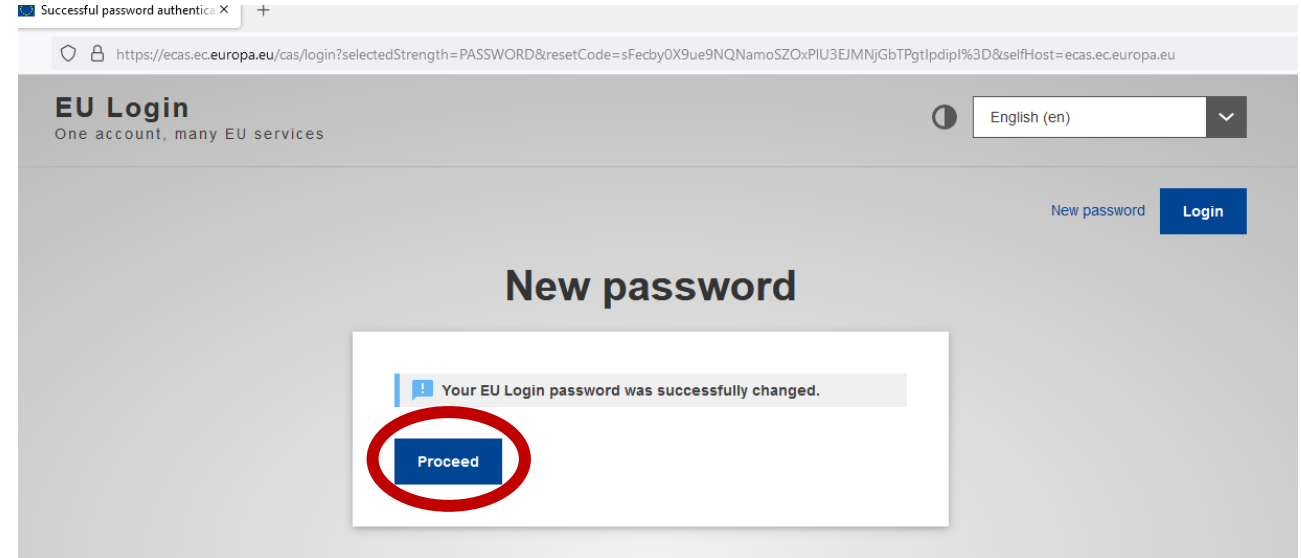
- Upper Case: A to Z
- Lower Case: a to z
- Numeric: 0 to 9
- Special Characters: !\"#\$%&'()\*+,-./:;<=>?@[\\]^\_`{|}~

Examples: EBieSxJcv7 ^OkWSqPovf WNGP9ekQbA

[\[Generate other sample passwords\]](#)

# 9

Once your password has been created, you get a confirmation and need to click once more on the “Proceed” button. Then you will be logged into the EU Login.

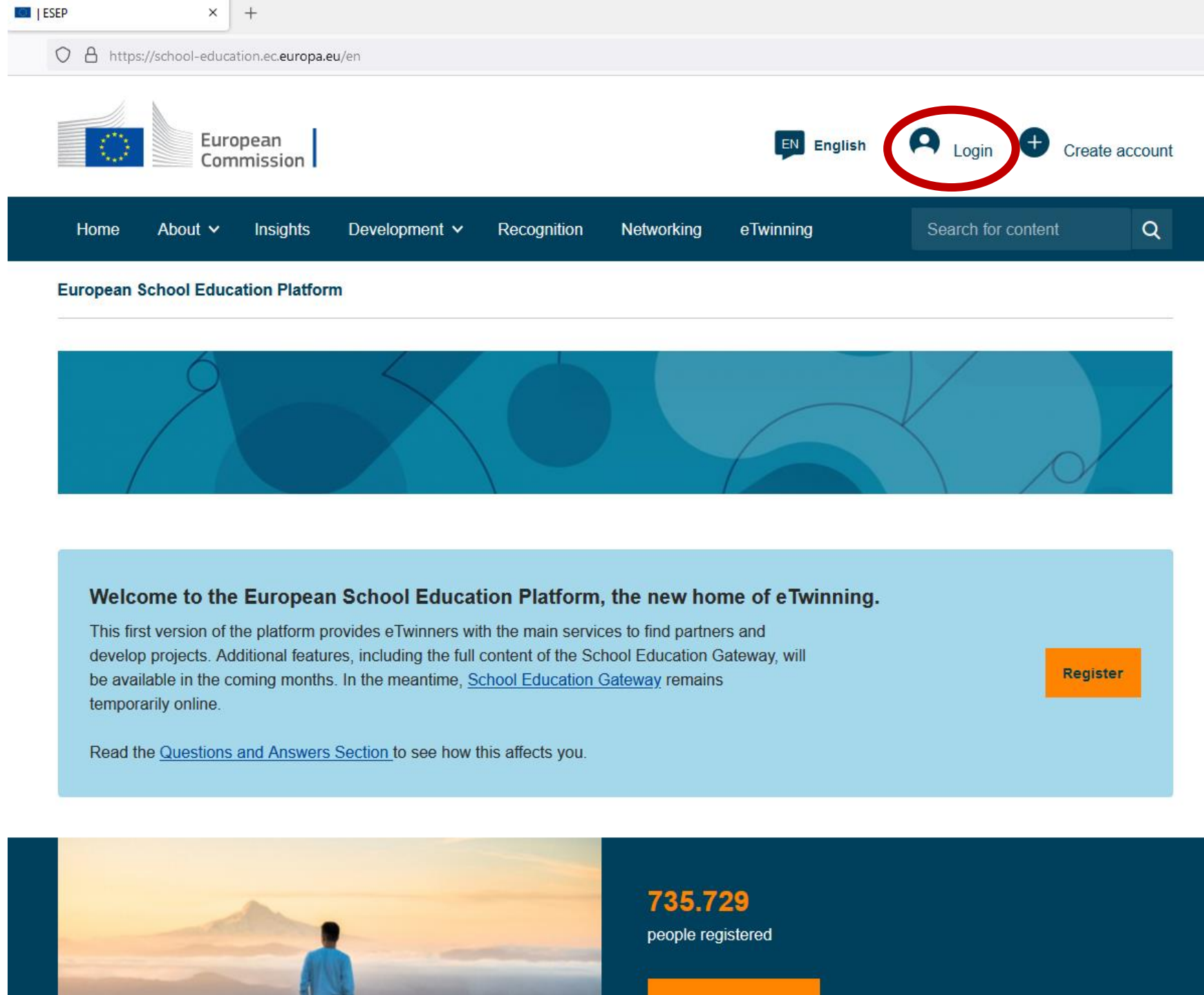


# 10

Once again open the URL <https://school-education.ec.europa.eu>.

This time, click on “Login” in the upper right corner. Your browser should still be logged into the EU Login and will automatically refresh the page with your details.

If it doesn't, you will get the EU Login page where you enter your e-mail address and your EU Login password.



The screenshot shows a web browser window with the URL <https://school-education.ec.europa.eu/en>. The page features the European Commission logo and navigation links: Home, About, Insights, Development, Recognition, Networking, and eTwinning. A search bar is located in the top right. The main content area has a blue header with the text "European School Education Platform". Below this is a large blue banner with abstract geometric shapes. A light blue box contains the following text: "Welcome to the European School Education Platform, the new home of eTwinning. This first version of the platform provides eTwinners with the main services to find partners and develop projects. Additional features, including the full content of the School Education Gateway, will be available in the coming months. In the meantime, [School Education Gateway](#) remains temporarily online. Read the [Questions and Answers Section](#) to see how this affects you." An orange "Register" button is positioned to the right of this text. At the bottom, a dark blue section features a background image of a person looking at a mountain at sunset, with the text "735.729 people registered" and another orange button.

# 11

Now that you have an EU-Login, you are invited to register on the European School Education Platform – i.e. to create your profile, which will “unlock” certain features of the platform that are only available to registered users.

Browser: About you | ESEP  
URL: https://school-education.ec.europa.eu/en/networking/people/n00bi2e1/eseq\_about\_you

European Commission | English | eTwinning-Student Austria

Home About Insights Development Recognition Networking eTwinning Search for content

European School Education Platform

**Status message** Close this message  
You have been logged in.

**Register on the European School Education Platform**

You are not registered for ESEP yet. In order to visit the restricted area of the platform, you need to proceed with the ESEP registration process. Close

If you leave the page without submitting the form you will be redirected back to this page. If you want to cancel the registration process then please use the Cancel button.

**About you**

Please fill in the following information about you for completing the registration

# 12

Some tips and info for the “About you” section:

- Your name and e-mail address are imported from your EU Login
- You may choose your preferred language for the communication with the platform.
- In your case, for “Member type” choose “Student teacher”.
- Under “Education type” you may choose between the education types you will be teaching after you finish your studies (early education i.e. pre-school, school, vocational schools)
- Under “Subjects you are interested in” \*or\* “Vocational subjects you are interested in” choose either the subject(s) you will be teaching or what most interests you.
- Please choose Austria under “Country of work”.
- Accept the terms and conditions and click on “Next”.

## About you

Please fill in the following information about you for completing the registration

\* indicates a required field

First name: eTwinning-Student

Last name: Austria

E-mail: etwinat.student@gmail.com

Site and email language \*

English

This information comes from your [EU Login](#). You can change your name, email address and password there. If you update your EU Login account details, the changes will be visible the next time you log in to the European School Education Platform.

Member type \*

Student Teacher

Education type \*

School Education x

Subjects you are interested in

Optional if you completed "Interested vocational subjects"

Environmental Education x

Vocational subjects you are interested in

Optional if you completed "Interested subjects"

Select one or more options

Country of work \*

Austria

Accept the ESEP terms and conditions: [Disclaimer](#) [Privacy Policy](#) [Code of Conduct](#) \*

Cancel

Next

# 13

You will now be informed that you are eligible to apply for eTwinning. For our purposes, choose “Join eTwinning”. [If you have skipped this step, see 13a]

eTwinning is an even more exclusive part of the platform, where users can communicate, learn, and cooperate in online projects. Only the following “Member types” (see step 12) are eligible for eTwinning:

- Teachers and head teachers /principals
- Student teachers and teacher trainers
- Careers councilors
- ICT coordinators
- Librarians
- Pedagogical advisers
- School psychologists

The screenshot shows a web browser window with the URL <https://school-education.ec.europa.eu/en/esepp/join/etwinning/confirm>. The page features the European Commission logo and navigation menus. A status message box at the top indicates that profile changes have been saved. Below this, a teal banner reads "Register on the European School Education Platform". The main heading is "You are eligible to apply for eTwinning". Underneath, a section titled "Why you should join eTwinning" provides details about the platform's benefits. At the bottom, there are two buttons: "I don't want to join eTwinning" and "Join eTwinning", with the latter being circled in red.

Join eTwinning confirmation | X

https://school-education.ec.europa.eu/en/esepp/join/etwinning/confirm

European Commission

English eTwinning-Student Austria

Home About Insights Development Recognition Networking eTwinning Search for content

European School Education Platform eTwinning

**Status message** Close this message

The changes to your profile have been saved.

**Register on the European School Education Platform**

**You are eligible to apply for eTwinning**

**Why you should join eTwinning**

eTwinning has created a school without borders, a common educational space for teachers and pupils. eTwinning promotes school collaboration in Europe through the use of information and communication technologies by providing support, tools and services to project schools.

The portal also offers online tools for teachers to find partners, launch projects, share ideas and best practices. Thanks to all individual tools, each member of the community can build interesting and useful partnerships with teachers throughout Europe in an easy, convenient and quick manner.

I don't want to join eTwinning Join eTwinning

# 13a

If you haven't immediately completed the eTwinning registration, you can still do this afterwards. It is important that you have a Teacher Education organisation in your profile and the correct member type. Then you can click on the three points of the organisation and choose "Apply for eTwinning".

Only the following "Member types" (see step 12) are eligible for eTwinning:

- Teachers and head teachers /principals
- Student teachers and teacher trainers
- Careers councilors
- ICT coordinators
- Librarians
- Pedagogical advisers
- School psychologists

The screenshot shows the eTwinning user interface. At the top, there are navigation tabs for 'Organisations', 'About', and 'Projects'. Below this, the 'Organisations (0)' section is currently empty. A red circle highlights the 'Add organisation' button in the top right corner. Below this, the 'Organisations (1)' section displays a list of organisations. A dropdown menu is open for the selected organisation, showing options: 'Set default', 'Edit Role', 'Apply for eTwinning' (circled in red), and 'Leave organisation'. Below the dropdown, the following details are visible: 'Default: No', 'Member status: Pending', and 'eTwinning validation status: Non eTwinning'.

## 14

Some more information is required for the eTwinning registration:

- First of all, you need to add your University / College. Please select **Austria** under “Country” and then the Austrian Bundesland under “Region”. Then click on the button “Search organisation” → this opens up a search box.
- In the search box you can start typing a part of the name e.g. “Steiermark” and you will be able to choose **Pädagogische Hochschule Steiermark**. (please try different iterations of the name, since some colleges might be entered as “PH” and others as “Pädagogische Hochschule” etc.)
- Additionally, if you are currently in placement in a school (Praktikum), you may also enter the school you are currently a part of. This would enable you to create eTwinning projects with other schools, involving your pupils. However, this is optional – if you are not in placement (or do not wish to enter it), you may unclick the check-box.

## Join eTwinning

Connect with European colleagues with similar interest by joining eTwinning

\* indicates a required field

### 1. Student teacher information

Search by specifics (country + region + alternative region)

#### 1.1. Initial Teacher Education Institution (ITEI)\*

Country	Region	Alternative region
Select country ▼	Select region ▼	Select region ▼
Search organisation		Clear filters

#### 1.2. School placement

Search by specifics (country + region + alternative region)

Add school placement (optional)

Country	Region	Alternative region
Select country ▼	Select region ▼	Select region ▼
Search organisation		Clear filters

#### Proof of placement

Please send a PDF document which acts as proof of placement in your ITE to [your NSO](#).

#### Proof of placement

Durchsuchen... Keine Datei ausgewählt.



# 15

- Further down the page you are once again asked about the subjects, this time specifically subjects \*or\* vocational subjects you are/will be teaching.
- Then please enter the ages of the pupils you will (foreseeably) be teaching.
- **Please check the box “Available for eTwinning project”.**
- Accept the Privacy Policy and Code of Conduct and click on “Next”.

## 2. Your role within the school

### Subject(s) of teaching

Optional if you completed "Vocational subject(s) of teaching"

Select one or more options

### Vocational subject(s) of teaching

Optional if you completed "Subject(s) of teaching"

Select one or more options

Age from \*

- Select a value -

Age to \*

- Select a value -

Available for eTwinning project

I have read and agree to the [eTwinning Privacy Policy](#) and the [eTwinning Code of Conduct](#).

Cancel

Skip this step

Next

## Your platform experience

Let's complete the last step of the registration process. This information will help you find relevant mobility opportunities, colleagues and courses.

### 1. Profile information

#### Profile picture



Upload image

One file only.  
10 MB limit.  
Allowed types: png gif jpg jpeg.

#### Description

Add description

#### Profile visibility \*

Users registered on the platform

#### Time zone \*

Brussels

Who can view your profile

#### Languages spoken \*

English

#### Topics you are interested in

Select one or more options

# 16

You may complete your profile with further information:

- An image of you (or an avatar)
- A description of yourself (often people write why they want to cooperate on the European level, what interests them the most, etc.)
- **Your profile visibility and who is allowed to contact you through the platform.**
- Which languages you speak
- Your preferred topics of interest, your other links, newsletters, etc.

Please note, you can change this information at any time in your profile on the platform.

### 2. Newsletters

I would like to receive the European School Education Platform newsletter

Your eTwinning application is pending. You will only receive the eTwinning newsletter when your application has been approved. [Close](#)

#### Newsletter language

English

### 3. Notifications

#### Email address for notifications

etwinat.student@gmail.com

### 4. Website

#### Website URL

Insert your website URL

### 5. Social media

#### Facebook profile

Insert Facebook profile

#### Twitter profile

Insert Twitter profile

#### Instagram profile

Insert Instagram profile

#### LinkedIn profile

Insert LinkedIn profile

#### Who can contact you

Users registered on the platform

Finish

# 17

With that, you have completed your registration. Your profile on the European School Education Platform is ready, while your registration for eTwinning still needs to be validated.

Now you get a sneak peak of what happens in the background.

The screenshot shows a web browser window with the URL <https://school-education.ec.europa.eu/en/esep/registration-final>. The page features the European Commission logo and navigation links: Home, About, Insights, Development, Recognition, Networking, and eTwinning. A search bar is located in the top right corner. The main content area displays the title "European School Education Platform" and a green status message box with a checkmark icon, stating "Status message: The profile has been saved." with a "Close this message" button. Below this, the heading "All set! What's next?" is followed by a welcome message: "Welcome to the eTwinning where materials are at the disposal of the registered teachers. This materials were created to support the progression and motivate teachers to go deeper in all areas." At the bottom, there are two buttons: "Continue browsing the platform" and "Join or add an organisation".

# 18

What you don't see:

Your friendly National Support Organisation (eTwinning NSO) sees in the platform background (the so-called NSO Desktop) that you have registered for eTwinning.

Since you've chosen Austria as your country, this comes to the Austrian NSO.

The screenshot shows a web browser window with the URL `tion.ec.europa.eu/en/nso-desktop`. The page header includes the European Commission logo and navigation links for Home, About, Insights, Development, Recognition, Networking, and eTwinning. A search bar is located in the top right corner. The main content area is titled "NSO Desktop" and features a navigation menu with "Overview", "Registrations", "Projects", "News", and "Team". Below this, a "To do list" section is visible, containing a list of not validated registrations, projects waiting for approval, new quality labels, and prizes. Two summary cards are displayed: "Registrations (2)" and "Projects (0)". The "Registrations (2)" card lists "eTwinning-Student Austria".

# 19

What you don't see:

The NSO sees the organisation you have entered and checks that you are indeed a student at that organisation – either through a list provided by your professor/lecturer or by asking you for proof of matriculation.

Once this is confirmed, they click on validate.

Only *\*now\** are you able to use your eTwinning account.

(Please note that profile validations can only occur during office hours – so late-night, last-minute registrations are unfortunately not possible).

The screenshot shows the user profile page for a student teacher. The breadcrumb trail is: Home > NSO Desktop > Registrations > Etwinner > eTwinning-Student Austria. The user is identified as 'STUDENT TEACHER' with a status of 'Waiting for validation'. The profile ID is '# ID:771013' and it was registered on '28.11.2022'. There is a 'Block account' button. The main navigation tabs are 'Information', 'Schools', and 'Projects', with 'Schools' being the active tab. Under 'Schools (1)', there is a note: 'You can delete a school from the eTwinner's profile when the eTwinner isn't involved in any projects with the school. This does not physically remove the information from the database. It marks the...'. Below this is a 'Show more' dropdown and a filter bar with 'Pending', 'Validated', 'Rejected', and 'Non-eTwinning' tabs. The 'Pending' tab is selected. A table entry for 'Pädagogische Hochschule Steiermark' is shown with the following details: Organization type: School; Organisation status: eTwinning validated; Member type: Student Teacher; Member status: Pending; Added on: 28.11.2022; Default school: Yes. A dropdown menu for this entry shows 'Validate' and 'Reject' buttons, with 'Validate' circled in red.

# 20

When you next log into the platform, you will see the notification icon next to your name in the upper right corner, informing you that your request has been accepted. You will then also be able to use the eTwinning aspects of the platform.

Welcome! 😊

The screenshot shows the eTwinning platform interface. At the top, there is the European Commission logo and the text "European Commission". To the right, there are links for "English" and "Mail". Below this is a navigation menu with items: Home, About, Insights, Development, Recognition, Networking, and eTwinning. The main header area contains "European School Education Platform" and "eTwinning" in large text. Below the header, there are sub-navigation links: Overview, Groups, My Projects, and Support. A breadcrumb trail shows "Home > eTwinning". The main content area is divided into two sections: "Quicklinks" with buttons for "Create a project" and "Partner Finding", and "Featured local news" with a news item titled "eTwinning und die neue Plattform" dated 03. November. 2022.

## Notifications

Close

[View All](#)

- Your request to join Pädagogische Hochschule Steiermark has been accepted. Visit your profile and update your default school if needed.  
🕒 Today at 1:34 PM
- Your application regarding Pädagogische Hochschule Steiermark has been accepted. Please visit your profile and update your default school if needed.  
🕒 Today at 1:34 PM